

Town of Princess Anne Permit Process

1. Applicant submits application with all pertinent information filled out
2. Applicant **must** provide **four** sets of plans which include floor plans, dimensions, materials, etc. Electronic copies are accepted as well.
3. Town must verify zoning and potential use compliance with zoning code.
4. Check whether property is in critical area.
5. Once all fees are calculated permit number will be issued.
6. Once all fees are paid application and plans will be sent to First State Inspection for review.

Please read this section below.

- A check for \$50 must be submitted separately for new home builder fee. The check must be paid to the Maryland Attorney General Office.
- First State Inspection Agency handles all Town inspections. All fees will be mailed to property owner or contractor. The Town **does not** conduct any inspections.